

Embassy of India
Manila

No. Mani/Admn/862/01/2021

14 January, 2021

NOTICE INVITING TENDER

Embassy of India, Manila invites sealed tenders from eligible firms for complete renovation of one guest bathroom at the Embassy Residence (India House), 513, Buendia Avenue Extension, North Forbes Park, Makati City, Metro Manila.

2. The tender documents can be downloaded from the websites <https://www.eprocure.gov.in> or <https://www.eoimanila.gov.in> from 15 Jan, 2021 to 04 Feb, 2021 (0930 hrs to 1730 hrs). No tender fee will be charged for the tender documents.

3. The tender should be submitted in a sealed envelope superscribed "Tender for Complete Renovation of One Guest Bathroom at Embassy Residence" addressed to the "Head of Chancery, Embassy of India, Manila at 2190, Paraiso Street, Dasmariñas Village, Makati City, Metro Manila" and must reach on or before 04 Feb, 2021 by 1730 hrs. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Please note that no tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances. Interested firms may send their representatives for inspection of the site and ascertain actual scope of work by prior appointment (contact person: Mr. Sachin Dorela, Assistant Section Officer (Admn), Tel: 8 8430101/02 Ext. 508) before submitting sealed bids.

4. The Embassy reserves the right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Embassy in this regard will be final and binding upon the bidders.

5. The important schedules and dates are as under:

S. No.	Key event	Dates
1.	Pre-bid meeting/site visit	15 - 20 Jan, 2021 at 1100 hrs (513, Buendia Avenue Extn, North Forbes Park, Makati City, Metro Manila) on weekdays only
2.	Last date for submission of bids	04 Feb, 2021 by 1730 hrs
3.	Date of opening of bids	05 Feb, 2021 by 1100 hrs
4.	Venue for opening of bids	O/o Head of Chancery, Embassy of India, Manila

5. Queries, if any, may be addressed to the undersigned at E-mail – hoc.manila@mea.gov.in.

Sd/-
(Nishi Kant Singh)
First Secretary (E&C)/HOC
Tel: (632) 88441429

TERMS AND CONDITIONS

1. The tender shall be neatly arranged, plain and intelligible. Each page of the tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
2. The bidder shall submit documentary evidence in respect of their technical capabilities and experience in providing of similar services.
3. Any tender received by the Embassy after the deadline for submission of tenders will not be accepted.
4. The firms concerned will be fully responsible for the safety and insurance of its employee.
5. In case of any ambiguity/dispute in the interpretation of any of the clauses in this tender document, Embassy's interpretation of the clauses shall be final and binding on all parties.
6. The Embassy reserves the right to terminate the contract at any point of time during the tenure of contract if the services are not found satisfactory or the contractor dishonors the contract. Decision of the Embassy in this regard shall be final and binding upon the contractor.

GENERAL CONDITIONS OF CONTRACT

1. Prices

- a) Price quoted by the bidder and agreed to by the Embassy of Manila, Manila shall be considered final and no price escalation will be permitted thereafter.
- b) Bidders must quote the price in the format given in Contract price schedule at Annexure-II of this document.
- c) All prices are to be quoted in Pesos only.
- d) Payment would be made only after satisfactory completion of job.

2. Taxes and duties: The rates quoted should be inclusive of all taxes and transport charges etc.

3. Force Majeure: Embassy of India, Manila may consider relaxing the penalty and work requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquake, floods, storms, etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

4. Completion of work: The work is to be completed within fourteen (14 days) after award of the tender. Embassy of India, Manila reserves the right to levy penalty @0.5% of the contract price per day for delay beyond the scheduled period.

SCOPE OF WORK

Following is the scope of work for complete renovation of one guest bathroom at the Embassy Residence at 513, Buendia Avenue Extension, North Forbes Park, Makati City:

1. Demolition of old ceiling boards, floor and wall tiles and amenities, cupboards etc as well as clearance/removal of debris and haulage from site;
2. Provide new ceiling and tiles for floor and walls, wooden items and equipment, including sanitary ware and fittings (High quality branded ware only) for shower, water closet, washbasin as well as standard ancillaries such as towel rails, soap holders etc;
3. All civil work, including tiling, plumbing, electrical and woodwork;
4. Provision of all necessary material and labor for the said work.

**FORMAT FOR SUBMITTING THE QUOTATION FOR GUEST BATHROOM RENOVATION WORK AT THE
EMBASSY RESIDENCE, 513, BUENDIA AVENUE EXTN., NORTH FORBES PARK, MAKATI CITY,
METRO MANILA**

Embassy of India, Manila

Tender No. Mani/Admn/862/01/2021

Date:

Price Schedule:

S. No.	Area	Work detail	Quality of materials	Amount (In Pesos)
1.	Complete Renovation of one (01) Guest Bathroom at the Embassy Residence	As per tender document	As indicated during site visit/pre-bid meeting	
		Taxes		
		Total		

Name of firm:

Address for correspondence/Contact details:

Note 1: The above quoted prices are complete in all respect as per technical specifications inclusive of transportation and other charges, etc.

2. Certified that rated quoted for the above work are as per details, terms and conditions mentioned in the tender document.

Yours faithfully,

(Signature of authorized signatory)

Name & Designation:

Company seal: